CITY OF WINDY HILLS

Minutes of Regular Council Meeting
October 13, 2025

The Council and Officers of the City of Windy Hills met at Sojourn Community Church East, 2501 Rudy Lane, at 7:00 P.M. Mayor Roberts called the meeting to order.

ROLL CALL: The following were present:

MAYOR	COUNCIL MEMBERS	OTHER CITY OFFICIALS
Dr. John Roberts	Helen Davis	Christine Haner, Clerk/Treasurer
	Kate Greer	Timothy Mayer, Attorney
	Paul Morris	Paul Eitel, Code Enforcement
	Suzanne Spencer	
	Steve Teaford	
	Julie Theiler	

MINUTES:

Councilwoman Greer moved to approve the minutes of the September 8, 2025, council meeting; seconded by **Councilwoman Davis**. Having no need for discussion, the motion carried.

FINANCIAL REPORTS, APPROVAL OF BILLS:

Councilwoman Davis moved to approve the September 2025 Financial Reports which included the Profit & Loss Statement as well as the Balance Sheet: seconded by **Councilwoman Spencer**. With no discussion necessary, the motion passed unanimously.

Councilwoman Davis moved to approve the September bills, totaling $95,656.68; seconded by **Councilwoman Theiler.** Having no questions or concerns, the motion passed unanimously.

RESIDENTS' COMMENTS/CONCERNS: None

COMMITTEE REPORTS:

Budget, Finance, ARPA Committee, Mayor Protem – **Councilwoman Davis**:

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Kate Greer and I attended the Kentucky League of Cities Annual meeting in Owensboro, Kentucky recently. Councilwoman Greer and Mayor Roberts earned Level 1 Achievement in City Governance Certification.

Kate and I took a divide and conquer approach to the conference, so we tried to attend different break-out sessions and workshops.

I attended the inclusive playground/splash-park table talk since some of our residents have asked for one up at the Green. Average installation costs run $520K - $700K. The average liability insurance increase is $200, plus there would be energy costs. If building the recirculation-type of park, the payback in water costs is typically 5-7 years. However, the upfront costs run about $200K more to build. Playgrounds require rubberized surfaces, liability insurance, and permits. The average cost is $150K - $250K.

KLC investment group provided a handout on some performance data that was shared with the council.

I attended two ethics workshops and picked up some handouts. One of the workshops dealt more with City Attorneys and I learned about the Municipal Attorneys Association of Kentucky and its Municipal Attorneys Conference.

I attended a cybersecurity workshop and learned that a city should focus its attention on City email accounts rather than the website to best prevent cyber-attacks.

I also attended the comprehensive land use plan updates and code updates sessions.

Kate and I attended the workshop where the KLC legislative agenda was discussed. The biggest takeaway that impacts Windy Hills immediately is that we do not have to advertise in the local newspaper for bids, ads, or legal notices.

We attended the federal tax bill overview which was excellent.

We attended the social media workshop, and Kate will report on that.

<u>Windy Hills Green/City Maintenance/Tree Board liaison - **Councilwoman Greer**</u>:
Here are some highlights from the KLC Conference that Helen & I attended:

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Big Beautiful Bill Information: Those of us who are 65 or older can deduct an extra $6,000 through 2028.

First Amendment Information: Official social media accounts are subject to Open Records Laws. City officials should not engage in Social Media. One official should be in charge. If you do comment, never use your title. Comments by residents at Council meetings can be limited to the agenda. If a city posts children's pictures on social media and/or its website, parents need to sign permission for the pictures to be posted before the pictures are taken. It was suggested that children who may not be photographed wear temporary bracelets or something similar for quick identification.

We should develop a plan to work with the media. The Mayor is the first to speak, should speak clearly, and know the facts. Don't use jargon, be credible, be positive. Always assume you are 'on the record.'

Insurance at Special Events: Recommends that we do not use inflatable houses. If we hire a vendor, the vendor must remain at the site for the entire time, and they must have their own general liability insurance. Parents need to sign liability waivers. No City official or employee can supervise any athletic activity.

Making Local Government Websites ADA Compliant: Windy Hills must comply by April 2027. The website must be adaptable for vision and hearing disabilities. It must include text, maps, sounds, videos, strong color contrast, audio/video caption, and adaptable layout. Our website must be operable by a keyboard, contain clear focus indicators, limit flashing, provide enough time to control, use clear language, predictable page behavior, help users to fix errors, and keep the controls consistent. The web content must be directly accessible, not just "accessible by alternative means." If the City cannot do this, it must have a 24/7 phone support system. If cities do not comply, they are open to being sued.

On to my normal report:

GREEN: Klausing redid the area around the parking pad. Neither the Mayor, Steve nor I think they did a very good job. The Mayor called Will and discussed our concerns. The company will finish the job to our expectations.

ARBOR DAY: There were between 30 and 40 people who attended. The program was excellent. In addition to the demonstrations and explanation of the new map, there was a performance of part of the Nutcracker by some members of the dance studio at the shopping center. Mayor Pro Tem Davis was the mistress of ceremonies. Because the Mayor's plane was delayed, his speech

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was read. There was also a problem with the signs stating that the event began at 4:00 instead of 3:00. Fortunately, Julie sent out an alert. As there were very few children in attendance, Paul's activities did not happen. Because of the small attendance, we may consider combining July 4 activities with Arbor Day.

The nuisance coffee tree at the Clerkenwell-Windhurst Circle will be cut down soon. Then we can plant the lirope there and the Abelia bushes at Wexford Place.

Public Works Assistant, Youth Engagement – **Councilman Morris**:

While Councilman Morris didn't have a formal report, he thanked Councilwoman Davis and Councilwoman Greer for attending the KLC Conference and reporting what they learned. He also stated that the Arbor Day event on September 28th was a success.

Community Caring/Health & Fitness/Welcome to Windy Hills – **Councilwoman Spencer**:

There are two new residents in Windy Hills.

Public Works – **Councilman Teaford** reported:

- A No Outlet sign has been installed on Antrim Road.
- I reviewed a resident complaint about a drainage ditch issue at 2315 Rudy Lane. Part of the concern was the potential liability issue is someone were to fall into it. Ultimately, it is an MSD issue.
- We are addressing a resident complaint about a clanking drain cover on Indian Ridge Road. We are seeking a contractor to repair.
- We received bids for additional repair to the most serious sidewalk panels for replacement. S&S Concrete will do the work with an estimated start date of Wednesday, November 3rd.
- Initial review of license plate readers and potential cameras for the Green is in progress. More information will come next month.
- A drainage issue was reported at 430 Foeburn Lane. It turned out to be a Louisville Water issue, which was repaired.

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Newsletter/City Communications/Events – **Julie Theiler**: No report

City Clerk/Treasurer – **Christine Haner** reported:
Property tax season is in full swing. The 50% discount if payment is made before November 1st is very popular.

A preliminary draft of the audit was sent to City Officials and it will be reviewed this week for any potential revisions or questions. Residents can expect the final audit to be presented during the November 10th Council meeting.

We have a new Web Designer as Lee Ann Lyle of LAL Computers is retiring by the end of the year. Evan Matthews of Matthews Design will take over November 1st.

In the summer of 2024 Lee Ann started the process of making our website ADA compliant when she updated the site. Matthews Design is tasked with maintaining what we have now, but we will be sure to investigate further in light of Councilwoman Greer's report from KLC.

Code Enforcement Officer – **Paul Eitel**:

The new shed at Sojourn looks good. Thank you to Mayor Roberts for approving that while I was out of the country. Regarding parking, there were 7 courtesy warnings that I gave out for parking on the grass, parking on the street overnight, or parking against traffic. 3 driveways were sealed recently and 2 driveways required permits. Gutters on homes that needed repair have been repaired. I would like to remind residents that if you have growth in your gutters, that is a sign it is time to have them cleaned and properly maintained.

ATTORNEY COMMENTS – Tim Mayer, Strobo Barkley, PLLC: I am working with the city on court cases with the intention to collect delinquent property taxes and will advance potential foreclosure cases. Also, I researched KLC requirements for Photo Release Forms, primarily for children's images, when photos are taken in our City public spaces for use on the city website or in our newsletters.

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MAYOR'S REPORT:

- The Policing Report for September – The Lyndon Police patrolled the streets of the City of Windy Hills at total of 50.8 hours in the month of September for a cost of $3,657.60. There were two episodes of radar monitoring, one on Rudy Lane and one on Ambridge Drive. No stops or warnings were issued. On September 13th there was a report of a suspicious person on Old Stone – given the recent break-ins in the surrounding areas 3 patrol cars responded – no suspects were identified.
- Speed Feedback Signs continue to function well at Ambridge Drive and Indian Ridge Road.
    - Ambridge Drive traffic Northbound continues to be about 6000 cars per week. 85% of the cars travel 29 mph or less. Only 1% of cars travel greater than 35 mph. The highest speed recorded in September was 47 mph.
    - Indian Ridge Road – The volume of traffic traveling Southbound on Indian Ridge Road decreased from a high of 2600 cars per week to 2300 cars per week, presumably due to people, looking to avoid the Brownsboro Road backup, realizing that Indian Ridge is not a through street. 85% of cars travel 27 mph or less and only 1% of cars travel faster than 35 mph. The highest speed recorded was 42 mph.
- A Local Assistance Road Program (LARP) Grant request was submitted to the Kentucky Transportation Cabinet in September. If approved by the KY legislature in April $90,000 would be available in July to pave Ambridge Drive. The grant would require a 20% match from the city. The road seems to be deteriorating due to the increased traffic.
- Beginning soon there will be a watermain placed along Rudy Lane from Brownsboro Road to Merrifield and along Merrifield and under the Expressway to the VA Hospital. Subsequently we expect that Rudy Lane widening project will begin. We are meeting with the contractor tomorrow on the Green to understand the impact this will have on traffic and on the trees, signs and lampposts on our Green.
- The annual Glow on the Green will be held on Sunday, November 30th.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

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COMMENTS/QUESTIONS TO THE COUNCIL AS A WHOLE: A resident asked when and where the new water main project will be. Mayor Roberts answered that there will be a new turning lane on Brownsboro Road onto Rudy Lane. This project will begin sooner than later. An idea has also been presented to Metro Council to have the Brownsboro Road/Rudy Lane intersection to look similar to the look and lighting of Brownsboro Road/N. Hubbard's Lane.

There being no further business to address nor questions to answer of the Council, **Councilwoman Davis** made a motion to adjourn, seconded by **Councilwoman Greer**. The motion passed and the meeting was officially adjourned at 7:32PM.

Dr. John Roberts, Mayor

Christine Haner, Clerk/Treasurer